

UINTAH TRANSPORTATION SPECIAL SERVICE DISTRICT  
Board Meeting Minutes  
April 12, 2016

Meeting location: UTSSD Offices (Utah State University Building), 320 North Aggie Boulevard, Suite 101R upstairs conference room, Vernal, Utah 4:00pm

Board members present: Exec Director Adam Massey, Mark Raymond, Bob, Leake, David Haslem, Duane Shepherd board chairman.

Other present: Brian Johnson, Robert Peterson (UBATC) Michael Hawley, Troy Ostler, Jason Blankenagel, Larry A. Steele, Jeff McCarty, Robert L. Abercrombier, Jim Harper, Diego Carroll, Gale Rasmussen, Aaorn Averett, Bill, Dean Baker, Scott Forsyth, Bud S. ? Bart Haslem, Doug Hammond, Tammie Mecham

The meeting began with an invocation. Mark Raymond is at another meeting tonight and commissioner Stringer is acting as his proxy. Additionally, Stan Gordon is out of town.

Diego presented on updating the website. He presented logos for feedback and approval as well as asked for some general direction on the website. Duane asked if there would be facebook or other social media utilized as well in order to increase transparency. Right now the thought was to have weekly blog updates. There was also the thought of streaming board meetings live. The board gave the ok for Adam and Tammie to be the points of contact for the website and then the final approvals will be brought back for approval.

GDA gave an update on the airport progress. Brian reported that the earthwork portion of the project is approximately 50% complete. The project is behind schedule, this is mostly due to the high water table. GDA is not to the point where they are concerned yet about the timeline but they are monitoring it. There are a couple of change orders that have gone to the FAA and have been approved. The bigger concern is the bid opening for the next phase of the project. The opening was March 31. There is a 120 day hold on the bids right now as funding is being sought so that the whole project can be completed at once. Right now they are looking for discretionary funding from FAA. Currently the low bidder is WW Clyde. While they are out of town they have Burdick and BHI among others listed as subcontractors, so Kelly was happy to see the work being done by local subcontractors. Duane asked what happens if the full grant is not awarded. Kelly reported that bid schedules 1 and 2 would be accepted. Dave asked Kelly on the discretionary funds, if they get the full amount will that be enough for all phases and Kelly affirmed that it would. The point was brought up that we need to know what the cost for a taxi way is so that the board can choose how to use their funding. Updates will be given to the board as the FAA lets Kelly know about funding.

Ballard 200 South Road – Adam welcomed representatives from Ballard and invited them to report on the project. It was originally in the budget for this year but with other projects coming up it had been moved to next year. However there is the possibility that those projects won't need the funding until next year. As a result Adam invited the Ballard representatives to tonight's meeting. The mayor of Ballard introduced himself. He talked about the importance of the new school and this road as well. They passed out some drawings that Ballard had put together to show the turn lanes they would like to

see. They were put together in such a way as to have several different alternates. The base bid is the right hand turn pocket turning off Hwy 40. Added alternate number 1 is curbing and sidewalk. Because of the pedestrian traffic that will be accessing the school, they felt this was an important addition. The other one is the left hand turn lane coming from the South from 1500 E. All added up and totaled up the total price looks like 450,000. That does not include a construction contingency on the alternates. Roughly it will be about half a million dollars for the entire project. Duane asked if they were asking for the full 450,000 from UTSSD or a portion or what exactly their request was. They haven't been able to get funding elsewhere yet. Any help they can get they will accept and go from there. Dave stated that the school district is who created the problem. He wondered why they aren't ponying up to help solve the problem. Additionally, he asked if R-O-Ws have been obtained. It is all district property so they would not need new R-O-Ws. Duane asked if other base materials or products had been researched to try and lower costs. That could definitely be done in the design phase. Right now this is concept based. Duane asked when they needed an answer and they basically asked for it as soon as possible. The question was asked if this has been taken to Duchesne county or alternate funding sources. The representatives again reiterated that they just haven't had the time yet. Duane pointed out that there is a process that takes place in order to get projects to the board which includes having it sent from the county. Bill Stringer reiterated that and suggested that the process takes time and during that time other funding sources should be investigated. Duane also pointed out that Duchesne County passed the tax last year that should provide more money for transportation projects. There was no motion made at this time. Scott Forsyth noted that the district is helping on an access point on 600 S. This access road would be helpful for safety and evacuation.

There is a leak on Aggie Blvd just south of the bull. Larry Steele reported that 22 years ago there were two irrigation lines put in from a pond to the west. It covers almost all the farms west of kids canal. Last fall he was informed that there was a leak. Water travels so often it is hard to know where the water is coming from. If it continues then likely the road will cave. It also affects the irrigation. When the company put in the lines they put in the main line and the farmers are responsible for laterals and on farm systems. It is his belief that the leak is coming from on farm additions. The as-builts are no longer really useful as there has been a lot of development and fences have moved and so on. The city brought in a video system and discovered the line goes right down Aggie Blvd. During construction the line was broken three different times. As a result there was a valve put in that can shut off water. The water will come in soon. Larry has come up with a proposal that he feels will be the least expensive and will fix the problem. He recommends coming to the line where it is still in the field west of the school and dig under the road. They can bore from there and avoid cutting into the expensive road. The water company has no authority to collect money to finance the fix. As a result he has turned to the city, county, and UTSSD. Bill asked about Argon detection to help find the leak. Duane clarified their discretionary funds are 25,000. Dave pointed out that the project has been completed and that it has been turned over to the county. Bill suggested having this revisited with the commission and then a course of action can be developed from there. Duane suggested following up with Bill next week.

Asphalt Management 2016 is the next thing on the agenda. Proposals have been received from Jones & DeMille Engineering, Civco Engineering, and Sunrise Engineering. The numbers have been reviewed.

Anybody who wants numbers get in touch with Tammie for a GRAMA request. It was unanimous that Jones & DeMille be awarded for the contract for the remainder of this year. Six months from now they will be accepting proposals again in three year intervals so there can be some continuity and not need to have interruption. Dave moved to award the contract to Jones and DeMille for 2016. Bob seconded. Roll call was as follows: Shepherd Aye, Bob Aye, Dave Aye, Stringer Aye.

BTA Participation was on the agenda but there was no update needed. 230,000 is funded per year. The transportation tax that was voted down this past year has to be brought back up by the cities. A gentleman from the public mentioned that on other boards he is on that the budgets have had significant reductions. Priorities have to be addressed.

Redwash is next on the agenda. They had a bid opening on phase II. The Engineers estimate was 2.9 and the low bid was 2.09 so they were 900,000 under the estimate. Asphalt numbers are quite low based on what has been seen in the last couple of years. They were used on Seep Ridge road. The question was asked if they had a habit of submitting change orders that were not owner initiated and the answer was no. Troy recommends that the bid be awarded. They have checked with them and are confident that they have not missed anything on the bid. Duane asked for benefit of the public to please disclose where the funding is coming from. Troy reported that 3 million had been budgeted by the board. 2 million came from the joint highway committee and those dollars were exchanged for state funds so they could be bid under the districts rules and not UDOT's. In July of 2018 1.7 million will be reimbursed. The other 1.3 million is from the district's budget. This is done in part to avoid having to comply with Davis-Bacon wages. It also allows for a better Asphalt Mix that lasts longer and gives it time to have a good chip seal. When super paving it has to be chip sealed that same year. Dave moved to have Adam sign the contract to award Brown Brothers in the amount of 2,096,152.50. Bob Seconded. Roll Call was as follows: Duane Aye, Bob Aye, Dave Aye, Stringer Aye.

The Potential Book Cliffs Transportation Study was next. Diego updated on who has been presented to. Duane asked how it has been received. UDOT was neutral but overall it has been overwhelmingly received positively. Duane asked about Grand County and Diego said the reception was mixed. It was a civil group but good discussion was had. The questions asked were legitimate questions. Funding for a NEPA study is being sought after. There is time though. Dave mentioned that at one time NEPA work had been done to the point they were going to go through public hearings. Why couldn't that be used and added upon? The route is now different but some of the data can be salvaged. There will be no wilderness involved on this route.

The 500 South Drainage project was next. The one and only payment request was submitted for 58,205.16. The work has been inspected and everything looks good but there are two boxes that need to be verified. Troy suggested approving the check and then holding it until the box work was complete. Bob made the motion to approve the payment to Burdick Materials for 58,205.16. Dave seconded. Roll Call was as follows: Duane Aye, Bob Aye, Dave Aye, Stringer Aye.

2000 North 1500 West – They are in a wait pattern until funding is available this fall. The Joint Highway committee approved 1,000,000 grant for the project.

500 West Water Leak – It was finally determined it was a culinary water leak causing the problems. Ashley Valley went in and repaired it. At this point the trench is only filled in with gravel until Burdick can come and repair it. It's getting pretty rough in the North bound lane. Burdick plans to make the repair the first week of May. Troy suggested putting a little pressure on Ashley Valley to get a temporary patch in the mean time.

Leland Bench – Jones & DeMille and Civco were selected to do this project as a joint venture and Civco presented the contract for 1,678,440. This is the amount that was presented to CIB. This includes design, surveying associated with the design, construction staking, and construction management and testing. The rest of the project cost is just under 15,000,000. It is approximately 6,000,000 loan and 9,000,000 in grant. The location of this project is about 2 miles south of the four corners area. It is the Woods Road. This moves Woods road up onto the bench where it ties in from Duchesne County. It was asked if this is something that is approved and going forward or if it is something that is up for discussion. Duane mentioned that it's been under way for about a year now and was budgeted for this year. We didn't see this as a priority with economic times being what they are. He doesn't want property tax going up to pay for something like this. Why not put it on hold? Brad wondered if there is 6,000,000 being borrowed in the county's name shouldn't there be public input? Dave mentioned that this project was brought before the board 2 ½ years ago. This meeting has been advertised online. Every meeting has been open for the public to come to. Brad went and sat at Leland Bench to understand the project. He stopped some of the public and they said it would have been a good project 4 years ago but not now. Duane explained that the board is very budget conscientious and strives to not only take on projects asked for by the county but to leave money in a rainy day fund as well. The comment was made that the bypass road was voted down partly because of cost. So why take that money and spend it elsewhere. Adam clarified again that the board doesn't select projects just because they want them. They select projects brought forward by the county. The district tries hard to work well with the county and cities. The board makes the best decisions they can with the information they have. Brad wants to know the rationale behind deciding on which roads happen. The comment was made that there were several factors that played into deciding on the realignment including wetlands, safety, and other issues. The traffic was definitely different when the study was initially done but there are other factors at play. Yes traffic is down but when the traffic is back the costs will be higher. There are multiple things to consider but Duane thinks there needs to be foresight. Brad was concerned about using the money correctly. Dave pointed out why they made the decisions they did. He felt there are misconceptions on where mineral lease money comes from. He pointed out that the money doesn't have to be spent but if you go a year or two without spending it the state is not going to keep allocating it. Discussion was had about how much mineral lease money has gone down and what payments are being made. No money comes in from taxes; it is strictly from mineral lease.

Bart made a comment about the concern of adding more debt. Adam made the point that there is money in savings that they could go and pay off the Seep Ridge loan right now, but at 0% interest there is not a rush to do so. Bart asked if there are bonds that have been sold on the Seep Ridge road. Bart said let's not spend money on engineering before there is public comment. Duane pointed out that this project has already been presented in public meeting and he felt like the only reason for the interest

now is due to the commissioner race. There was disagreement to that. Duane said they can have Jones & DeMille re-present the project, and with the new website, facebook and blogs they will try to disseminate as much information as possible. Brad took exception to this being about the commission race but he wants to have public input. Duane asked for a motion to table the project in order to put together a public hearing and get input from the people it will directly affect. Bob made that motion and Dave seconded. The project was tabled pending the public process. Adam will get ahold of Crescent and the people on Woods Road to invite them to the meeting. It will have to be advertised for three weeks so the first part of May would be when this meeting will be held. The question was asked if there was a project that would be better served by the money set aside for Leland Bench and the board felt like Leland Bench was the best option. Duane pointed out it is CIB money. In order to use it on something else it would have to go back before CIB. The question was asked if CIB would fund a FAA project. After a little more discussion, it was decided to move on to the next item on the agenda.

Red Fleet Update – There will be grant money coming and it will be rolled into the asphalt plan.

Uintah County Trails will go before the joint highway committee. UTSSD will be responsible for an 18,000 match for the 350,000 money available.

Uintah County storm drain master plan – there was a concern brought forward about how it is going to be applied. Commissioner Stringer said that if there is not city participation the county will not support the project.

Brush Creek / Island Park Road – They are applying for funding for Federal lands access funding. The money is used for state and county roads that access federal properties. The applications are due June 10<sup>th</sup>. It would be a 6.77% match. There will be more information available at the next board meeting. These are roads that have been on the asphalt management radar. They have issues above what they feel can be done in the asphalt management plan. This is why the applications have been made.

Dave moved to approve payables. Bob seconded. Roll Call: Shepherd Aye, Bob Aye, Dave Aye, Stringer Aye.

Adam asked if a firm is already certified by UDOT if that will count as being certified for the district. This just prequalifies contractors to be on the bidding list. Adam will bring the UDOT specs to the next meeting.

Commission made a motion to adjourn the meeting. Board members seconded the motion and all voted in favor. The motion was passed.

These minutes are to be approved at the next monthly meeting of the Board of directors of the UTSSTD.

The above minutes were approved as read/ corrected on the \_\_\_\_\_ day of \_\_\_\_\_,  
2016. \_\_\_\_\_

Adam Massey, Director